

August 28, 2018 Milford Aging Services Committee Meeting Minutes

Sr Center was occupied when we arrived , so we moved to the home of Vi Stutzman.

Meeting called to order by committee member Vi Stutzman, who indicated that the Open Meeting requirements have been met.

Roll call: Ray Hostetler, Roy Cast, Vi Stutzman, and Joyce Daake present. Susan Burkey will arrive shortly.

Absent were Amy Salistean and Jeff Baker.

Minutes of the July 24, 2018 meeting were provided to members via email. Roy Cast moved that the minutes of the July 24, 2018 meeting be accepted as published. Ray Hostetler, second. All in favor. Motion carried.

Manager's report--via printed copy prepared by Amy Salistean.

- Average daily meal count at 16.8 per day.
- Successful activities included water aerobics, a July 4th party and a day trip.
- Amy will attend the Nebraska Association of Senior Centers Convention on September 20 & 21. Volunteers Susan Burkey and Joyce Daake willt cover both days.
- Amy's extended personal leave was discussed.

Roy Cast made the motion that: As the Milford Aging Services Commission, we request guidance from the Milford City Council regarding the extended personal of leave of the Senior Center Manager. Ray Hostetler, second. All in favor. Motion carried.

Vi Stutzman moved to accept the Manager's report.

Joyce Daake, second. All in favor. Motion carried.

Budget report--via printed copy prepared by Amy Salistean.

Susan Burkey led the discussion of the budget report. Specific information on donations was noted and appreciated.

Roy Cast moved to accept the Budget report.

Ray Hostetler, second. All in favor. Motion carried.

New Business

- Award Senior Center Meals Bid. Unable to address at this time since bid information is needed from Amy.
 - Quality and quantity of menu substitutions were discussed. People sign up according to what is on the menu and are disappointed when there is a poor substitute. When this happens frequently, people quit signing up. This committee

recommends that either our manager or a committee member address the poor substitutions we are receiving.

- Addition of electrical outlets on the Serving Counter and Island in the kitchen. Current use of extension cords to power crock pots and small appliances are a safety hazard and cumbersome. We propose the addition of a four plug outlet on the serving bar and a two plug outlet for the island.
- Addition of a garbage disposal to the prep sink in the island for the convenience of volunteers and dishwashers. After discussion, the committee appointed Roy Cast to contact local electricians for a bid on the addition of the outlets and garbage disposal. Kitchen volunteers will mark the proposed locations of the outlets.

Ray Hostetler moved that the meeting be adjourned.

Respectfully,
Joyce Daake